# 05 Responsible Procurement

**Responsible**

## Submission information

Provide the following information for the submission

|  |  |
| --- | --- |
| **Submission type** | Choose an item. |
| **Performance level targeted** | [ ]  Credit Achievement |
| **Points Targeted** | Click or tap here to enter text. |

#### Technical Questions

|  |  |
| --- | --- |
| There are project-specific technical questions for this credit and all responses received from the GBCA are included in the submission. | Choose an item. |

## Discussion

Narratives will help the Assessors understand how the project complies with the credit. Please include a narrative below, but note that simply listing the credit requirements is not helpful. Instead, outline any other issues that need to be considered by the Assessment Panel.

Click or tap here to enter text.

## Changes between Rounds

If applicable, please use the text box below to explain any changes between Round 1 and Round 2. This is an opportunity for the GSAP to describe how they have addressed the Assessors comments in Round 2.

Click or tap here to enter text.

## Submission template

### Credit Achievement

#### Risk and Opportunity Assessment

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| --- |
| **Your organisation has an annual revenue over or less than $20 million.** |[ ]
| **A risk and opportunities assessment of the supply chain has been undertaken to identify environmental, social and human health risks.** |[ ]
| **List the key items in the project's supply chain that have been addressed in the assessment**.Click or tap here to enter text. |
| **Indicate where the following issues have been addressed in the risk and opportunity assessment (provide references to documentation):** |
| * Human rights
 | Click or tap here to enter text. |
| * Labour practices
 | Click or tap here to enter text. |
| * The environment
 | Click or tap here to enter text. |
| * Fair operating practices
 | Click or tap here to enter text. |
| * Consumer issues
 | Click or tap here to enter text. |
| * Community involvement and development
 | Click or tap here to enter text. |

#### Supporting documentation

Identify where evidence supporting the information provided can be found in the documentation.

|  |  |  |
| --- | --- | --- |
| Document name | Document description | Page number(s) |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

#### Responsible Procurement Plan

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| --- |
| **A plan for how the project will responsible procure items mitigating risks and implementing opportunities identified in the assessment has been developed.** |[ ]
| **Indicate where the following requirements have been met in the plan (provide references to documentation):** |
| * Identify the potential trade packages in which the 10 or more items would be procured
 | Click or tap here to enter text. |
| * Identify the project-level environmental, social, economic objectives reflecting the risks and opportunities assessment
 | Click or tap here to enter text. |
| * Outline mitigation principles and standards
 | Click or tap here to enter text. |
| * Establish a governance process with roles and responsibilities for overseeing implementation of the procurement plan objectives
 | Click or tap here to enter text. |
| * Outline requirements for data collection and impact measurement monitoring and reporting
 | Click or tap here to enter text. |
| * Provide a framework for incentivising the achievement of the plan with relevant contractors and trades
 | Click or tap here to enter text. |
| **The plan has been embedded in tender documentation for the head contractor or relevant trades.**Click or tap here to enter text. |
| **Outline how it was implemented in partnership with relevant contractors and trades throughout construction, demonstrating data collection, monitoring, and reporting has been carried out.**Click or tap here to enter text. |

#### Supporting documentation

Identify where evidence supporting the information provided can be found in the documentation.

|  |  |  |
| --- | --- | --- |
| Document name | Document description | Page number(s) |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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## Declaration

Provide the following details as confirmation that the information provided in this document is truthful and accurate at the time of completion.

|  |  |
| --- | --- |
| **Name** | Click or tap here to enter text. |
| **Position** | Click or tap here to enter text. |
| **Email** | Click or tap here to enter text. |
| **Date** | Click or tap to enter a date. |