# Regularly Occupied Primary Spaces

individual Building  portfolio

round: [1 or 2]

Project Name: [name]

Project Number: GS- [####]

|  |  |  |
| --- | --- | --- |
| **Regularly Occupied Primary Spaces** | | |
| Is the project team targeting points for any credits within the Indoor Environment Category?  ***If no, this Submission Template does not need to be completed.***  ***If yes, this Submission Template must be completed for your submission. This may optionally be submitted to the GBCA for review prior to this.*** | | [Y/N] |
| This template will ask you to clearly define the Regularly Occupied Primary Spaces addressed within the Indoor Environment Quality category of the Green Star – Performance v1.1 rating tool. | | |
| What is the total floor area of the project in square meters? |  | |

## How to define and apply ROPS

Regularly Occupied Primary Spaces (ROPS) are used primarily to determine spaces within the building that are applicable to credits within the Indoor Environment Quality (IEQ) category. The table that follows these instructions enables you to identify which space types/uses are included in ROPS and justify any ROPS that you deem not applicable to a particular IEQ credits. Where spaces have been deemed not applicable to a particular credit, please justify this in the table that follows. When completing the table below, please listing the largest space type in the first column.

Where project teams indicate that spaces are not included within certain credits below, justification will need to be provided on the subsequent page.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CODE** | **CREDIT CRITERIA** | **ROPS SPACE USES INCLUDED IN IEQ CREDITS** | | | | | | | | | | **TOTAL ROPS** |
| **[Space Use Type 1]** | **[Space Use Type 2]** | **[Space Use Type 3]** | **[Space Use Type 4]** | **[Space Use Type 5]** | **[Space Use Type 6]** | **[Space Use Type 7]** | **[Space Use Type 8]** | **[Space Use Type 9]** | **[Space Use Type 10]** |
| **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** | **[ROPS / NON-ROPS]** |
| **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Approximate area]** | **[Total ROPS]** |
| **8** | **Indoor Air Quality** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |
| **9** | **Hazardous Materials** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |
| **10** | **Lighting Comfort** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |
| **11** | **Daylight and Views** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |
| **12** | **Thermal Comfort** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |
| **13** | **Acoustic Comfort** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |
| **14** | **Occupant Satisfaction** | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] | [Y/N] |  |

|  |
| --- |
| **Areas not defined as ROPS** |
| Please provide a brief (few sentences or dot points) of areas not defined as ROPS |
| ***[Please detail any spaces excluded from ROPS here]*** |
| **ROPS Not Included within IEQ Credits** |
| Please provide a brief (few sentences or dot points) justification for ROPS not included within the IEQ credits (as above). This will assist the Assessment Panel in clearly defining the scope of the Green IEQ credits with regards to the project’s ROPS. |
| ***[If you have answered ‘No’ for any of the ROPS areas above, please provide your justification here]*** |
| **References** |
| Please provide any references to drawings or area schedules used completing this submission template. |
| ***[Name/reference to documents here]*** |

# DECLARATION

I confirm that the information provided in this document is truthful and accurate at the time of completion.

Provide author details, including name, position and email address:

|  |
| --- |
|  |

[Date]

––– **Report end** –––