Eligibility Criteria

## Individual Building Portfolio

## Project Name: [name]

## Project Number: GS- [####]

There are a number of eligibility criteria that must be met in order for buildings to be considered eligible to be assessed and certified under the *Green Star – Performance* rating tool. This Submission Template assists project teams in confirming that their project is indeed eligible for a rating.

If you’re not sure if your project eligible, please submit an Eligibility request online via the [Green Star Project Manager](http://www.gbca.org.au/green-star-project-manager/). Ineligible projects will not be awarded a Green Star rating.

Please complete this Submission Template accurately and include the completed template within the project’s Green Star submission.

If you answer ‘no’ to any of the below questions, the project is not considered to meet the eligibility requirements. If this is the case, please contact your project’s Case Manager.

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| **Building Type** | |
| **Does the building meet the Building Type eligibility criteria?** I.e. it is not a BCA Class 1 building. | **[Y/N]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

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| **Timing of Submission for Certification** | |
| When did the building receive its Occupancy Certificate? | *dd/mm/yyyy* |
| When is documentation intended to be submitted to the GBCA for assessment? | *dd/mm/yyyy* |
| If the building has achieved a *Green Star – As Built* rating, is the intended date of submission at least 18 months after the date of receiving the Occupancy Certificate? | **[Y/NA]** |
| If the building has not achieved a *Green Star – As Built* rating, is the intended date of submission at least 36 months after the date of receiving the Occupancy Certificate? | **[Y/NA]** |
| Has the building been operating under normal operating conditions for at least the last 12 months? | **[Y/N]** |
| **Does the building meet the Timing of Submission for Certification eligibility criteria?** | **[Y/N]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

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| **Requirement for Best Practice rating** | |
| Is the applicant targeting certification of 4 Star Green Star (Best Practice) or better? If no, please answer “NA” to the next three questions. This requirement is not applicable to Green Star – Performance certification of 1 Star to 3 Stars. | **[Y/N]** |
| Has the building achieved one of the below in credit 15 Greenhouse Gas Emissions?   * at least 4-Star NABERS Energy without GreenPower for 15A; * at least 10% better than the average greenhouse gas baseline without GreenPower or other low-emission electricity generated off-site for 15B 15C and 15D. | **[Y/N/NA]** |
| Has the building achieved one of the below in credit 19 Potable Water?   * For compliance pathway 19A — at least 3.0-Star NABERS Water, without externally supplied recycled water; * For compliance pathways 19B, 19C and 19D — at least 10% better than the nominal average performer potable water baseline, without externally supplied recycled water. | **[Y/N/NA]** |
| **Does the building meet the Conditional Requirements eligibility criteria?** | **[Y/N/NA]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

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| **Distinct Boundary** | |
| **Does the building meet the Distinct Boundary eligibility criteria?** | **[Y/N]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

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| **Minimum Occupancy** | |
| **Did the building have at least one (1) full time occupant to occupy the space during the performance period?** | **[Y/N]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

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| **Timing of Performance Period** | |
| What is the project’s Green Star registration date? As per the project’s registration certificate sent via email. | *dd/mm/yyyy* |
| What is the project’s nominated performance period? The performance period is 12 consecutive months from which data will be drawn for the purposes of the project’s *Green Star – Performance* assessment. | *dd/mm/yyyy  to  dd/mm/yyyy* |
| Does the project’s performance period:   1. Begin no earlier than 12 months prior to the project’s Green Star registration date; and 2. End no later than 60 months after the project’s Green Star registration date? | **[Y/N]** |
| **Does the building meet the Timing of Performance Period eligibility criteria?** | **[Y/N]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

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| **Other Requirements** | |
| Does the project comply with all Environmental and Occupational Health & Safety Laws? | **[Y/N]** |
| Does the project commit to share its building energy and water usage data with the GBCA? | **[Y/N]** |
| **Does the building meet the Other Requirements eligibility criteria?** | **[Y/N]** |
| If unsure, please provide adequate description, below, as to why the building is considered to have met the eligibility criteria. | |
| *Please leave blank if not applicable.* | |

# DECLARATION

I confirm that the information provided in this document is truthful and accurate at the time of completion.

Provide author details, including name, position and email address:

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|  |

[Date]

––– **Report end** –––