# WASTE Processing Facility - DISCLOSURE STATEMENT

### Project Name: [name]

### Green Star – [Design & As Built or interiors]

## Background

The Green Building Council of Australia (GBCA) established a ‘Construction and Waste Reference Group’ in April 2012 in order to understand what strategies could be implemented to drive best practice in the waste industry. The outcome from this development process was the ‘Green Star Construction and Demolition and Waste Reporting Criteria’ (the ‘Reporting Criteria’) released in June 2013. In October 2021 New Zealand Green Building Council (NZGBC) released the updated New Zealand Green Star Construction & Demolition Waste Reporting Criteria.

The Reporting Criteria establishes the minimum acceptable standards of operations and reporting for waste contractors and waste processing facilities that provide services and reports to Green Star projects. Waste contractors and waste processing facilities that provide waste management and reporting services to Green Star projects must achieve independent veriﬁcation of their compliance with the Reporting Criteria. Such veriﬁcation of compliance is a prerequisite for the recognition and acceptance of the waste reports that are provided within Green Star ‘Construction and Demolition Waste’ credit submissions.

## Purpose of this Document

This document (the ‘Disclosure Statement’) is to be completed by Waste Processing Facilities working on Green Star projects. The Waste Processing Facility will state whether they have either:

1. Met all the requirements of the Reporting Criteria and have had these requirements independently verified by a suitably qualified auditor; or
2. Not met all the requirements of the Reporting Criteria and have disclosed the stage of compliance and the amount of time estimated to achieve full compliance.

## Instructions

The ‘New Zealand Green Star Construction and Demolition and Waste Reporting Criteria’ (the ‘Reporting Criteria’) is required reading prior to completing this Disclosure Statement. This Disclosure Statement enables stakeholders to provide feedback on the Reporting Criteria – both documents complement one another.

**The Reporting Criteria is available at the Green Star Design and As Built Resources page.**

Please complete this Disclosure Statement as truthfully and accurately as possible.

There will typically be two types of responses, either:

|  |  |
| --- | --- |
| C:\Users\kdesai\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\SBWCALCE\Kliponious-green-tick[1].png | **The requirements of the Reporting Criteria have been met.** This will be indicated with a check box; no further information is required. |
| https://t2.ftcdn.net/jpg/00/37/61/67/500_F_37616771_DtAcHJfzaASi3qQudgI1nCD6Ccnff8Bj.jpg | **The requirements of the Reporting Criteria have not been met.** The Waste Processing Facilities will be required to provide a written response. This will include explaining how the requirement will be met in a timely manner. |

For any queries around this Disclosure Statement, please contact the Green Star Technical team at the NZGBC on (09) 379 3996 or via email at [greenstarnz@nzgbc.org.nz](mailto:greenstarnz@nzgbc.org.nz) .

## CRITERIA

|  |  |  |
| --- | --- | --- |
| **Pages\*** | **Name** | **Description** |
| **16** | **Waste Processing Facilities: Criterion One** | To ensure that waste processing facilities servicing Green Star building sites are legitimately operating businesses that are recognised by the relevant regulatory authorities. |
| **17-21** | **Waste Processing Facilities: Criterion Two** | To ensure that waste processing facilities servicing Green Star building sites have the capacity to prepare accurate reports on the source and fate of all inbound waste received as well as all outbound waste diverted from and to landfill. |
| **22** | **Waste Processing Facilities: Criterion Three** | To encourage waste processing facilities that service Green Star building sites to provide independently verified publicly available reports on the percentages of gross waste diversion from landfill and residual waste committed to landfill on an annual basis |

\*Refers to the page numbers of the Reporting Criteria that this requirement relates to.

## WASTE Processing FACILITY

### Criterion one

**Part 1: Current facility’s licenses or development consent approvals**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

### Criterion two

**Part 1: Ensure there is clear separation of waste processing facility from landfill**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

**Part 2: Ensure there is a clear tracking system to separate residual waste from recyclables (weighbridge/s)**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

**Part 3: Verify the certification of weighbridge/s and operational procedures**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

**Part 4: Verify the source and fate of inbound and outbound waste**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

### Criterion tHREE

**Part 1: The waste processing facility must undergo an independent annual facility-wide audit to establish and verify its gross diversion rates of input waste from landfill; and percentage of residual waste output that is committed to landfill**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

**Part 2: The waste processing facility must make these performance figures publicly available or, at a minimum, make them easily available upon request from Green Star customers or waste contractors acting on behalf of Green Star projects**

Please select one of the following options:

|  |  |
| --- | --- |
| This requirement has been met in full. The Compliance Verification Summary will be provided in the project’s Green Star submission. |  |
| This requirement has not yet been met. Please complete the below. |  |
| **Stage of compliance**  Please describe the current practices relevant to this requirement. Please discuss differences between current practices and the requirements as outlined in the Reporting Criteria. This might include non-compliance items, over and above approaches, not applicability etc. | |
| **Estimated time required to achieve compliance**  Please describe whether this requirement is intended to be achieved and the estimated amount of time taken to achieve full compliance. This might include partial compliance, equivalent approaches, and suggestions to the Reporting Criteria etc. Please note, full compliance includes having this requirement independently verified by a suitably qualified auditor. | |

## FEEDBACK

The NZGBC seeks your feedback on the ‘Construction and Demolition Waste Reporting Criteria’. Please provide any further comments regarding waste reporting and whether you would be interested in working with the NZGBC in the next update to the Reporting Criteria.

|  |
| --- |
| Any relevant feedback to inform the next update to the ‘Construction and Demolition Waste Reporting Criteria’. |

**Participation with the NZGBC**

|  |  |
| --- | --- |
| Yes – I am willing to be an industry representative and be apart of the development process for the next update to the ‘Construction and Demolition Waste Reporting Criteria’. |  |
| No thanks – my professional feedback is provided within this Disclosure Statement. |  |

## DECLARATION

I confirm that the information provided in this document is truthful and accurate at the time of completion.

Provide author details, including name, position and email address:

[Date]

––– **Report end** –––